

# MINUTES

## Friends of Fir Bank – June Meeting

5<sup>th</sup> June 2019

### In attendance

Rob Walker, Lindsey Harrop, Lucy Reynolds, Chelsea Greenwood

### Apologies

Christina Statham, Helen Whitehead, Jodie Tushingham, Michelle Anderson

### Treasurer's Report

Bank Balance at 3<sup>rd</sup> May: £6481.95

Spending since last meeting: £294.00 – Cheque for Playgroup

Lindsey has been advised that the Co-op has opened the application process again for funding – Rob to send details of the play ground equipment which the school would like to purchase using the funds.

### Next events:

#### Year 6 Leavers evening – Friday 5<sup>th</sup> July @ 6pm – 7:30pm

The PTA will organize the party, charging £2.00 to cover the costs for food and drink. There will be the 'awards ceremony', music and a talent show.

Colour scheme: purple and silver

Clothing: helpers for the evening will wear black pants/skirt and white top

Pizza and chips	Lucy
Drinks	Lucy
Favour boxes with chocolates	Lindsey
Table covers and napkins	Lindsey
Silver goblets and beakers	Lindsey
Table decorations / balloons	Chelsea
Background music	Rob
Awards	Lucy
Photo props	Lucy
Poster and tickets	Lucy

#### Summer Fair – Friday 12<sup>th</sup> of July @ 5:30pm – 7:30pm

There will be two non-uniform days to get items for the tombola stalls:

21st June for sweets tombola

5th July for the bottles tombola

Other Stalls: We currently have 1 stall booked selling toys and slime – Chelsea to put a message on Facebook to get interest for other stall holders.

(It was agreed that stalls should be offered to outside companies as we do not have enough helpers to do our own and it makes the organizing much easier. However due to last minute cancellations last time and the prices charged by other schools we should increase the price to £15 per stall and make sure the money is received on booking and non-refundable. Possible stalls which we would like are popcorn, candy floss)

Games: - Rob to find out about numbers of staff available to help at the event so that we can organize how many / what games can be done

Concerns have been raised with regard to the bouncy castle and risk assessment sent by the supplier – Lucy and Lindsay to look into it further.

Raffle:

Lucy has sent the e-mails on 8<sup>th</sup> May but not had a good response – we have received a voucher for afternoon tea for Slattery's and an entrance voucher to Crocky Trail. Ask Sally to send out an e-mail asking parents to help with donations of raffle prizes. Chelsea to see if she can get any prizes via her contacts at work.

Draw the raffle and let people choose which prize they want. Time for drawing the raffle = 6:30pm

Selling raffle tickets on the door for £1 per strip. Children will sell the tickets

Music: background music only

Food:

Pizza and garlic bread –

Hot Doughnuts -

Tuck shop –

Ice cream (if it is nice on the day) -

Heather

Lindsey

**Dates for your diary:**

Leavers Evening – Friday 5<sup>th</sup> July at 6-7:30pm

Summer Fair – Friday 12<sup>th</sup> July at 5:30-7:30pm

**Next FOFB meeting date is Wednesday 18<sup>th</sup> September at 6pm**

Parents can contact Friends of Fir Bank via e-mail: [fofbpta@hotmail.co.uk](mailto:fofbpta@hotmail.co.uk)

Visit us on our face book page: <https://www.facebook.com/Friends-of-Fir-Bank-1483230472005087/>

**Kind Regards**

**Lucy Reynolds**