

Date: September 2021



To Parent/Carer

**Children & Young People**  
School Admissions, Level 8,  
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Oldham  
OL1 1UG  
Tel: 0161 770 4213  
Email: [ecs.pupils@oldham.gov.uk](mailto:ecs.pupils@oldham.gov.uk)

Dear Parent/Carer

**Re: Applying for a Secondary School place for September 2022**

Your child is due to start secondary school in September 2022. This is a very exciting and important time. I am writing to make you aware of how and when you need to apply and where to access information to guide you through this process.

**You will need to complete an application using the online application system available on the Oldham Council website.** It's quick and easy and ensures school offers can be made efficiently via e-mail.

The online system opened on **1 August 2021** and will close at **5pm on 31 October 2021**.

We have a new secondary school opening for September 2022. If you wish to apply for the Brian Clarke CE Academy all applications for that academy **must** go directly to the academy, not via the council's processes. If you are subsequently offered a place at the new academy you will then have a choice as to whether to accept your offer from the council **or** the offer from Brian Clarke CE Academy. The deadline to apply for this school is **10 December 2021**. Please visit [Brian Clarke CE Academy](#) for more details on the school and their admissions process.

We recommend that a **minimum** of three preferences are made for any application. Families can apply for Brian Clarke and still apply via the council website for all other schools.

If you don't have access to the internet, there are computers in all Oldham's libraries. You will need an email address; these are very easy to set up and staff will be happy to help.

For faith schools you will need to fill in a supplementary form or provide documentation in addition to the application you make to us. Supplementary forms are available from and returned to the relevant school.

To enable you to have a look at what is on offer, all Oldham secondary schools will be holding open evenings during the autumn term. You will be able to access further information, a guide, and links to school websites by logging onto [www.oldham.gov.uk/admissions](http://www.oldham.gov.uk/admissions)

Should you have any initial queries please do not hesitate to contact the Admissions Team on the above telephone number.

Yours sincerely,

*Andy Wood*

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